



A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the **COMMITTEE SUITE, BURGESS HALL, ONE LEISURE, WESTWOOD ROAD, ST IVES, PE27 6WU** on **WEDNESDAY, 27 APRIL 2022** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the meeting of the Committee held on 26th January 2022.

Contact Officer: H Peacey - (01223) 752548

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda Item.

Contact Officer: Democratic Services - (01223) 752548

3. CODE OF CONDUCT COMPLAINTS - UPDATE (Pages 13 - 16)

To provide a summary and update of completed or ongoing complaints received regarding alleged breaches of the Code of Conduct under the Localism Act 2011 since the start of the year.

Contact Officer: L Jablonska - (01480) 388004

4. ANNUAL REPORT ON HDC COMPLIANCE WITH FREEDOM OF INFORMATION (FOI) & ENVIRONMENTAL INFORMATION REGULATIONS (EIR) ACTS

To consider a report on requests for information received by the Council under the Freedom of Information and Environmental Information Regulations Acts and to highlight any issues encountered and actions to be taken to improve performance – **“TO FOLLOW”**.

Contact Officer: K Squires - Kirsty.Squires@3csharedservices.org

5. INTERNAL AUDIT PLAN 2022/23 & INTERNAL AUDIT CHARTER

To receive a report from the Internal Audit Manager outlining the Internal Audit Plan & Internal Audit Charter – “**TO FOLLOW**”.

Contact Officer: D Moss - (01480) 388475

6. IMPLEMENTATION OF INTERNAL AUDIT ACTIONS (Pages 17 - 38)

To receive a report from the Internal Audit Manager providing an update on the implementation of audit actions.

Contact Officer: D Moss - (01480) 388475

7. APPROVAL FOR PUBLICATION OF THE 2020/21 ANNUAL GOVERNANCE STATEMENT (Pages 39 - 58)

To receive a report completing the processes for finalising and publishing the Council’s Annual Governance Statement for 2020/21.

Contact Officer: D Moss - (01480) 388475

8. APPROVAL FOR PUBLICATION OF THE 2020/21 ANNUAL FINANCIAL REPORT (Pages 59 - 252)

To consider the Auditor’s Report, Annual Governance Statement, the Letter of Representation and the Annual Financial Report.

Contact Officer: E Symons - (01480) 388388

9. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 253 - 254)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: H Peacey - (01223) 752548

19 day of April 2022



Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council’s Constitution](#)

Filming, Photography and Recording at Council Meetings

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Habbiba Peacey, Democratic Services Officer, Tel: (01223) 752548 / email: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.